

Cookies Policy for Awareness Software Limited

1. Who are we?

1.1. Access to and use of our websites (the "**Websites**"), either as a guest or a registered user, is subject to this Cookies Policy. In this Cookies Policy, "**we**", "**us**" and "**our**" means Awareness Software Limited (a company registered in England and Wales with registered number 03705875 and registered office at The Copper Room, Deva Centre, Trinity Way, Manchester, M3 7BG), who operates the Websites. When you visit the Websites, you may have done so having accessed one of the following domain names:

- www.aware-soft.com
- www.aware-soft.co.uk
- www.aware-soft.uk
- www.aware-sys.co.uk
- www.aware-sys.uk
- intranet.aware-soft.net

1.2. Use of the Websites includes, but is not limited to, accessing or browsing the Websites.

1.3. For the purpose of the Data Protection Act 1998 and the General Data Protection Regulation (or any other subsequent enactment of it in the United Kingdom) (together, "**Data Protection Laws**"), we are:

1.3.1. a data controller in respect of any personal data that you share with us, or that we collect, through the Websites (including personal data you provide to us, or that we collect, during your registration for, and subscription to, the services we provide); our obligations in relation to that personal data are set out in our Privacy Policy; and

1.3.2. a data processor in respect of personal data that you share with us as part of your use of the services that we provide, and in respect of which you are the data controller; our and your respective obligations in relation to that personal data are set out in our Terms and Conditions.

You can contact us at the above address or by e-mail sent to gdpr@aware-soft.com.

2. What does this Cookies Policy apply to?

This Cookies Policy applies to all use of the Websites.

3. Information about our use of cookies

3.1. The Websites use cookies. Cookies are tiny text files which identify your computer to our server as a unique user when you visit certain pages on the Websites and they are stored by your Internet browser on your computer's hard drive. Cookies can be used to recognise your Internet Protocol address, saving you time while you are on the Websites. This helps us to provide you with a good experience when you browse the Websites and also allows us to improve the Websites based on your experience.

3.2. We only use cookies for your convenience in using the Websites and not for obtaining or using any other information about you (for example targeted advertising). Your browser can be set to not accept cookies, but this would restrict your use of the Websites.

3.3. If you want to find out more information about cookies, go to <http://www.allaboutcookies.org> or to find out about removing them from your browser, go to <http://www.allaboutcookies.org/manage-cookies/index.html>.

- 3.4. Please note that we collect data from the Websites about use of the Websites using a web analysis tool which uses cookies that are (able to be) used to generate pseudonyms for a user's profile. This means that use cookies (which may be stored on your computer after you leave the Websites) can store information about your visit.
- 3.5. Please also note that our suppliers and partners may also use cookies, over which we have no control.
- 3.6. The Websites use the following cookies:

Name	Expiration Date	Purpose
PHPSESSID	Up to 2 years from setup/update	This cookie is used to track important logical information for the smooth operation of the Website.
CONSENT NID _ga _ga_gtag_UA_106401005_1 _gid cc_analytics cc_necessary	Up to 2 years from setup/update	Google Analytics cookies. These cookies are used to collect information about how visitors use the Website. We use the information to compile reports and to help us improve the Website. The cookies collect information in an anonymous form, including the number of visitors to the Website, from where visitors have come to the Website and the pages they visited once at the Website. Google may, at their digression, change the names of these cookies without our knowledge.

4. Changes to our Cookies Policy

Any changes we may make to this Cookies Policy in the future will be posted on the Websites and, where appropriate, notified to you by e-mail. Each time you enter the Websites, you agree that the Cookies Policy current at that time shall apply to all information held by you.

5. Contact

Questions, comments and requests regarding this Cookies Policy are welcomed and should be sent to us by post to our registered address or by e-mail sent to gdpr@aware-soft.com.

This Cookies Policy was most recently updated on 13th May 2018.